

Poway School Employees Association

Regular Meeting of the Board of Directors
PSEA Administrative Offices
13378 Poway Road, Poway, CA 92064
MINUTES for December 17, 2013

QUORUM CALL/CALL TO ORDER 4:45 p.m. A quorum was established.

BOARD OF DIRECTORS	
PRESENT	ABSENT
Lynnette Turner, President Linda Farmer, Vice President Mary Jo Stollfuss, Treasurer Courtney Davis Martin, Parliamentarian Doug Nicoll, Member at Large	Yoenda Dornan, excused Susan Hartman, excused
OTHERS PRESENT	
Marcelle Ouellet	

REVIEW OF MINUTES

Motion to read and approve the minutes of the last Executive Board meeting: Motioned by: Linda Farmer; Seconded by: Doug Nicoll. Motion: carried unanimously.

OFFICER REPORTS

President's Report

The President reported:

Current Issues:

- The pension reform language in Article 14.6.2 was officially ratified. All "classic" employees (those hired before 1/1/13) will be on the EPMC salary schedule and the District will make the retirement contribution on their behalf.
- The final 5 employees in the 3+3 Grievance have been resolved and settlement is underway. These 5 employees had been awarded increases in their contract hours due to working 20 days in a row. They were the last few who had miscalculations that needed to be rectified. That has all been done now and the settlement is complete. From this point forward, if someone should accidentally go over 20 days in extra hours, the District will notify that employee and make sure that wages, vacation and sick leave accrual, and health and welfare benefits are adjusted. Then, the District will likely reduce the increased hours back down to the original contract through a layoff notification, requiring 60 days' notice.
- Professional Growth Day is January 17, 2013. There will be workshops scheduled at the Career Technical & Adult School located at 13626 Twin Peaks Rd. The registration forms are coming as soon as Superintendent's Cabinet approves them.
- The first Education Financial Incentive program applications will be reviewed tomorrow. There are quite a few applications to consider. The next deadline for submissions is January 31, 2014.

Date:

Remember, there is only \$10,000 in funding and it is awarded on a first-come, first-served basis. Apply early for the best chance of receiving funds.

- We had discussions at Labor Relations about Jury Duty. In our contract, we agreed to work out language that would create an incentive for employees who work less than 12 months to defer their jury duty to a time when they are on recess. Tracy Hogarth presented us with a draft proposal which we are reviewing. It is almost verbatim from the teachers' contract. It would provide for employees to receive a \$50 per day stipend should they attend jury duty during the summer or other recess, rather than take time away from the school year and the students they serve.

Vice President's Report

The Vice President reported:

Linda attend the Personnel Commission meeting and welcomed the new commissioner, Mr. Little.

Treasurer's Report

Lynnette Turner reported on behalf of Mary Jo Stollfuss as Mary Jo was excused mid-meeting to begin her winter holiday.

Starting balance: 321,321.13

Income: 30,663.56

Expenses: 14,938.36

Ending balance: 337,046.33

The president ordered the Treasurer's Report be filed.

New Member total: none reported

It was recommended by the auditor that a third member of the Board oversee the finances. Lynnette suggested that Linda would be a good fit to assist with the review of PSEA finances.

Secretary's Report

Courtney Davis Martin reported on behalf of Yoenda Dornan.

- Election nominations that were reported on December 11, 2013 were read to the board. We had one candidate apply for each open seat on our Board. The members that submitted their candidacy forms are members in good standing with the Association.

Susan Hartman - Member At Large

Marcelle Ouellet - Parliamentarian

Mary Jo Stollfuss - Treasurer

Lynnette Turner - President

In accordance with our By Laws, if only one candidate is nominated for any position of the Board, that candidate is deemed elected by acclamation. As the Secretary of PSEA, I welcome and congratulate our new Board of Directors Members who have graciously accepted these positions and will be serving for two years. These Members will be sworn in at our February Board meeting.

- The scholarship committee is going to send out a survey this week, as soon as the new members have been inputted. We will meet in January and start creating the criteria for the applications according to what the member input is.

Parliamentarian's Report

Courtney Martin reported the website seems to be running smoothly. We have had several members register for the site. User registrations are verified with the membership list and then approved accordingly. We have not had any complaints or problems since the last meeting.

Members at Large Reports

Doug Nicoll reported on the communications committee. Currently, the committee is not receiving much feedback. It is suspected that this may be due to the holidays and the busy time of year. Specifically, Doug reported on some points from the recent Board meetings, citing certain discussions revolving around property sale during the Special Board meeting that took place on December 3, 2013.

GENERAL ORDERS

1. MO2013-12-01 Approve the expense for classified staff lunch on Professional Growth Day in an amount not to exceed \$500.00; Motion to approve; Motioned by: Linda Farmer; Seconded by: Mary Jo Stollfuss; Motion: carries unanimously.
2. MO2013-12-02 Approve the attendance of two Board of Directors at the School Services of California Governor's Budget Workshop on January 15, 2013 in Orange County, CA, in an amount not to exceed \$500.00; Motion to approve; Motioned by: Linda Farmer; Seconded by: Mary Jo Stollfuss; Motion: carries unanimously.

COMMITTEE REPORTS

Scholarship Committee

Reported above in Secretary's report.

UNFINISHED BUSINESS

Continue research on computer equipment and present to Board.

NEW BUSINESS

None reported.

EXECUTIVE SESSION

The Board adjourned to the Executive Session at **5:34** p.m. and adjourned at **5:40** p.m. There was nothing to report.

Next Meeting Date: January 14, 2014. Board of Directors and Membership meeting

Date:

ADJOURNMENT

5:40 p.m.

It was moved by Linda Farmer, seconded by Doug Nicoll, to adjourn the meeting. **Meeting adjournment was approved by unanimous consent.**

ATTEST:

Yoenda Dornan, PSEA Secretary

Date: _____