

Poway School Employees Association

Regular Meeting of the Board of Directors
PSEA Administrative Offices
13378 Poway Road, Poway, CA 92064
MINUTES for February 26, 2014

QUORUM CALL/CALL TO ORDER 4:51 p.m. A quorum was established.

BOARD OF DIRECTORS	
PRESENT	ABSENT
Lynnette Turner Marcelle Ouellet Yoenda Dornan Linda Farmer Doug Nicoll Mary Jo Stollfuss	Susan Hartman, excused
OTHERS PRESENT	
Veronica Williams (General Counsel), Janet Alkema, Joy Fleming, Courtney DavisMartin	

REVIEW OF MINUTES

Motion to read and approve the minutes of the last Executive Board meeting: Motioned by: Doug Nicoll; Seconded by: Linda Farmer. Motion: carried unanimously. Motion was to approve as modified with spelling corrections.

INSTALLATION OF OFFICERS

Read by Veronica Williams. Lynette Turner, President; Mary Jo Stollfuss, Treasurer; and Marcelle Ouellet, Parliamentarian; were sworn in to their two year term of office for PSEA.

OFFICER REPORTS

President's Report

The President reported:

Current Issues –

- Elementary sites are now able to add 3 hour office assistants to their front office. This should alleviate some of the work load issues and missed breaks and lunches. PSEA will still be looking at duties in the front offices of the elementary sites to see where changes can be made that will improve work load stress and service students.
- Reminder everyone about the new performance evaluation. The evaluation has been tailored to your job description and is more specific to your duties. It is designed to involve the employee in the process. This is very important- there are many tasks that we do on a regular basis that need to be reflected on our evaluations. These are commonly referred to as "other duties as assigned." Often these duties are not related to our current job, and could be related to duties of a higher classification. If you make sure that these things are entered on your evaluation, the Personnel Commission will be able to use that information for a

reclassification. Also, please remember that teachers are not your evaluators, nor do they “sit in” on evaluations. If this is happening, it is wrong and a PSEA employee representative can assist you.

- Reminder that Education Financial Incentive Committee still has dollars to award. The final deadline date for this year is 5/2/14.

Negotiation Update –

- Sunshine agreement has been presented. Will work on Wages, Health & Welfare, Vacation, and Layoff and Reemployment.
- Recently, PFT settled their contract. Because of our contract’s “me, too” provision, we will be talking with the District very soon about adding an additional 1.5% to our salary schedule.
- Additionally, PFT has negotiated for their prime column designation which is given after educational TLC points are earned, is increasing from 1.5% to 3%. The District would like to take up that issue in negotiations with PSEA and SEIU. They would like to offer a similar amount of dollars that each unit may use towards professional learning, as that is now one of our District’s three primary initiatives. We will be able to discuss that in this year’s negotiation.

School Board Update –

- The main topic of conversation at the recent school board meetings is the Design 39 Campus and which students may attend the school. There are certain limitations on student attendance, primarily because of how taxes are allocated per community CFD’s.

Vice President’s Report

The Vice President reported:

Linda reported that Dawn Zwibel, HR Director, was present and discussed teacher subs. PC meeting should be about classified not teacher subs. It has been hard hiring IA’s to add to the sub list. IA’s are upset about teachers subbing for classified which takes money and jobs from the classified personnel.

Treasurer’s Report

Starting balance: 353,106.50
Income: 30,012.91
Expenses: 15,013.23
Ending balance: 368,106.18

The president ordered the Treasurer’s Report be filed.

New Member total: 789

Secretary’s Report

None reported

Parliamentarian’s Report

Marcelle is glad to be on board and she is looking forward to sharing information with us.

Members at Large Reports

Doug Nicoll reported: Please promote all classified employees to submit/voice on Innovation U. This will help the District prioritize funding. Doug was asked by Rich Newman and David Hall to attach your thoughts to an existing idea, or create your own. We need to be heard and this is a great avenue to do so.

Having some classified reclassification studies going on. Some internal, some to note what they are doing that is not reflected in their job description. Starting to look at the job, job descriptions, and how we are taking on more duties.

Susan Hartman: not in attendance

GENERAL COUNSEL’S REPORT

Reporting for General Counsel was Veronica Williams. Our attorneys have been working with the District for unit modification. Stipulation is due in beginning of March for adding subs to unit. We will have a better idea on this after Friday, February 28, when there is a meeting scheduled with the District to further discuss this issue.

GENERAL ORDERS

None recorded.

- | | | | | | |
|----|-------------|----------------|----------------|-----------|---|
| 1. | ; Motion to | ; Motioned by: | ; Seconded by: | ; Motion: | . |
| 2. | ; Motion to | ; Motioned by: | ; Seconded by: | ; Motion: | . |
| 3. | ; Motion to | ; Motioned by: | ; Seconded by: | ; Motion: | . |

COMMITTEE REPORTS

Scholarship Committee

The Scholarship committee will be meeting twice in March to create application forms, and hopefully finalize criteria, eligibility, and deadlines so we can bring to the board for voting in March.

Legislative Committee

None reported

Negotiation Committee

None reported

Hospitality Committee

None reported

Employee Evaluation Committee

None reported

Classified Employee of the Year Committee

None reported

UNFINISHED BUSINESS

Computer business: Lynnette switched our computers from the front office to hers. This computer works so much more efficiently than the laptop. The laptop has a loose connection and goes down quite frequently.

NEW BUSINESS

Lynnette would like to offer hosting a spring Open House; perhaps the end of March.
Motion to host Open House and to provide refreshments: Motioned by: Mary Jo Stollfuss; Second by: Marcelle Ouellet. Motioned carried.

EXECUTIVE SESSION

The Board adjourned to the Executive Session at 6:10 p.m. and adjourned a 6:50 p.m. There was nothing to report.

Nothing reported

Next Meeting Date: Tuesday, March 25, 2014.

ADJOURNMENT

6:52 p.m.

It was moved by Linda Farmer; seconded by Mary Jo Stollfuss; to adjourn the meeting.
Meeting adjournment was approved by unanimous consent.

ATTEST:

Yoenda Dornan, PSEA Secretary

Date: _____