

**Poway School Employees Association**  
**Special Board of Directors Meeting**  
**12245 World Trade Drive, Suite H**  
**San Diego, CA 92128**  
**WEBINAR**

**MINUTES for May 24, 2023**

<b>BOARD OF DIRECTORS</b>	
<b>PRESENT</b>	<b>ABSENT</b>
Courtney Martin, President Nancy Brundrett, Vice President Davin Erickson, Secretary Nancy Hall, Parliamentarian Shannon Reed, Member At Large Beatriz Cruz-Rivera, Member At Large	
<b>OTHERS PRESENT</b>	
Ricardo Ochoa, General Counsel List of other attendees on file in the PSEA office	

***SPECIAL BOARD MEETING***

**QUORUM/CALL TO ORDER**    **4:31 p.m.**    A quorum was established.

**GENERAL ORDERS**

The President reported:

- PSEA met with 8 contractors and received 6 quotes. We accepted the lowest bid from a licensed and insured contractor.
- **GO2023-05-04:** Approval of Contracted Services for Relocation of Office Space (not to exceed \$20,000)  
*Motioned by:* Nancy Hall; *Second by:* Beatriz Cruz-Rivera.  
 Unanimously approved.
- We periodically review our Bylaws for amendments, then put these changes forward for a ratification vote by our Members. It is our intention to have this vote at the same time as the vote on our latest successor negotiations agreements in August. A big thanks to our Bylaws Committee for all their work. Changes (as presented at our previous PSEA meetings but without typos) include:
  - Gender-neutral language.
  - Correction of minor typos (grammar, spelling, and capitalization).
  - Member At Large duties, which were wordy and unclear; we made them more specific.
  - Nominations & Elections: more chronological, we created a “cheat sheet” of dates & deadlines, and an election supervision change to the challenge period after an election, reducing this period from 14 days to 7.
  - Dues: new language to raise the percentage, essentially a nickel for every \$100 earned, and raising the cap by \$2 over 2 years (\$4 total).
  - Contract Ratification Vote: This was never in the Bylaws, now it will be. It is an added Negotiations section that solidifies us in the future by adding into the Bylaws the procedure as we have been doing it.
- **GO2023-05-05:** Approval of Recommendations to Board for Bylaws Amendments  
*Motioned by:* Nancy Hall; *Second by:* Shannon Reed.  
 Unanimously approved.

**ADJOURNMENT OF BOARD MEETING**

4:49 p.m.

ATTEST:

\_\_\_\_\_  
Davin Erickson, PSEA Secretary

Date: \_\_\_\_\_

Next Meeting: June 13, 2023