

**Poway School Employees Association**

*Regular Meeting of*

**THE BOARD OF DIRECTORS and MEMBERSHIP**

**PSEA Administrative Offices – 13378 Poway Road, Poway, CA 92064**

**MINUTES for Wednesday, January 16, 2013**

**MEMBERSHIP MEETING:**

**CALL TO ORDER 4:49 p.m.**

<b>BOARD OF DIRECTORS</b>	
<b>PRESENT</b>	<b>ABSENT</b>
Lynnette Turner, President	Mary Jo Stollfuss, Treasurer
Linda Farmer, Vice President	Doug Crooks, Member At Large
Courtney Davis Martin, Parliamentarian	
Yoenda Dornan, Secretary	
Susan Harman, Member At Large	
<b>OTHERS PRESENT</b>	
Ricardo Ochoa, Joy Fleming, Terry Walker, Cindi Hicks, Robby Boyd, Sandy Dunigan, Marcelle Ouellet, Douglas Nicoll, Janet Alkema, L. Lanlery	

**REVIEW OF MINUTES:**

Motion to read and approve the minutes of the last Membership and Executive Board meeting:  
Motioned by: Cindi Hicks; Seconded by: Linda Farmer; Motion: carried unanimously.

**OFFICER REPORTS:**

President's Report:

- Moment of silence. One of our members, Gus Araiza, passed away several weeks ago. Gus was a highly valued campus security guard at Mt. Carmel. He and I had several fun conversations talking about the future of PSEA and the possibilities ahead
- Newsletter. Our newsletter editor, Kim Muslusky, has had to resign due for personal commitments. We are looking for a new editor and/or a new idea for communications. If you or someone you know is interested, please contact Lynnette Turner.
- Safety. By now you are all aware of the tragedy in Newton, Connecticut and it has gotten us all talking about the safety of our own school settings. That day, I heard from many of you who shared your concerns and asked what plans are in place for emergencies. I wrote to John Collins regarding the incident and how it should prompt us all to review our own safety procedures and policies. He apparently had the same thoughts and sent that sentiment to us in an email the following Monday. I have asked that PSEA be involved in the review process as we are anxious to assist in making our District safer for all of us. I have yet to be invited to any safety meetings, but I know the administrators have met. So hopefully at your sites, your administrators are discussing this with all staff and you are making whatever updates are

possible to eliminate unsafe conditions. It's not easy to anticipate "crazy" but as a community we can strengthen our safety measures.

- Governor's January budget. The Governor has released his first budget for 2013-14. The budget proposes an increase to K-12 education largely in part due to the passage of Prop 30 and 39. Mid-year cuts for 2013 have been avoided. Much of the increases will "pay-back" the deferrals that have occurred over the past year. Funding pursuant to Prop 98 will be increased for the first time in several years. School Funding reform is proposed although not approved by the legislature and so it is not certain how this will play out, but it is apparent that Districts will see more flexibility in program dollars.
  - Member comment: Cindy Hicks, member in attendance, commented that she has been working on revisions to the standard safety binder for the past several weeks and is almost finished.
- **Negotiations update.** The negotiation team has been formed. Returning are Yoenda Dornan and Linda Farmer. We lost Courtney Davis-Martin to website development and the Bylaws Committee. Adding to the team are Gene Nelsen and Diane Zimmermann, both of the I.T. Department. Our Sunshine Proposal has been submitted to the District on January 14<sup>th</sup> and after its approval by the Governing Board opens negotiations. The proposal will be posted on the PSEA website for your review.

#### **Vice President's Report:**

- The Personnel commission meeting on Monday, January 14, 2013. At this meeting there was an Action Item at the end of the agenda to change the personnel job descriptions for quite a few positions to require those employees to have not only CPR and First Aid training but also training on the use of AED equipment (Automated External Defibrillator). This change in the job descriptions was not discussed with PSEA prior to this item being added to the Personnel Commission agenda.
  - I urged the Personnel Commission to table the item until PSEA and PUSD management had a chance to discuss the issue and work out the details as to who would bear the additional cost for this training and the other effects this training might have on our unit members.
  - Debby Wulff, Personnel Director, stated at the in-service training scheduled for this Friday, January 18, 2013 that there was no additional cost for the AED training and that it is included in the cost of the CPR, First Aid, and AED training and that AED training has now been incorporated as part of the training offered by the American Heart Association and American Red Cross.
  - Bill Chiment, Associate Superintendent of Personnel, spoke to the Personnel Commission and advised them it was their right to set the job responsibilities for any position in support of Debby Wulff, Personnel Commission Director.
  - Bill Chiment also stated that this issue would be included in their sunshine proposal to PSEA at the upcoming PUSD Board meeting on Tuesday, January 22, 2013.
- Personnel Commission voted to approve the change against our request to table it and bring it up later after we would have a chance to discuss it. The vote was unanimous by the Personnel Commission.

**Secretary's Report:**

- Yoenda welcomed Doug Nicoll, who won the election for our Member At Large Board position. The PSEA ratification vote for Article 8.7.1 (retirement service) passed with an overwhelming "Yes" vote. (135 Yes and 10 No)
- Yoenda asked to be invited to the Bylaws meeting when they are looking over the "voting process" to review the timeline and dates due to Winter Recess for classified.
- February 13, 2013 will be the swearing in of new Board Officers. Please come and celebrate with us.

**Treasurer's Report:** *None Reported due to illness*

Starting balance:

Income:

Expenses:

Ending balance:

New Member total:

**Parliamentarian's Report:**

- Courtney reported that the initial design of our website should be ready in two weeks. She is keeping in touch with the web designers. If you have any website suggestions please contact her directly.
- The first Bylaws review committee meeting is scheduled for the last week in January, and she will report on progress in February.

**Members at Large Reports:**

- None reported.

**GENERAL COUNSEL'S REPORT:**

Ricardo Ochoa shared:

- General Counsel stated that our negotiation meetings will start soon. Dates to be coordinated with the District at the next Labor Relations meeting.
- PSEA has one unfair practice issue that is pending, and there is one grievance regarding a probationary issue is being worked on.

**GOOD OF THE ORDER:**

- Linda Farmer's daughter received straight A's this semester at Mesa College.
- Lori Olson welcomes her third grandchild.

**ADJOURN TO CLOSED SESSION AT 5:12 P.M.**

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**CLOSED SESSION: 5:13 p.m.**

The Board went into Executive Session at 5:13 p.m. and adjourned at 5:53 p.m. There was nothing to report.

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**BOARD OF DIRECTORS MEETING:**

**QUORUM CALL/CALL TO ORDER 5:54 p.m.** A quorum was established.

**MEMBERSHIP COMMENTS:** None.

**REPORT ON CLOSED SESSION:** No action items reported.

**GENERAL ORDERS:**

- a. Minute Order for purchase of discount tickets for Regal Cinemas: MO2013-01-01 Approval of an amount up to \$750.00 to purchase discount tickets for Regal Cinemas for members. Motioned by: Linda Farmer; Seconded by: Susan Hartman; Motion: carried unanimously.
- b. Minute Order for purchase of greeting cards: MO2013-01-02. Approval of an amount up to \$75.00 for the purchase of a greeting card assortment for corresponding with members. Motioned by: Susan Hartman; Seconded by: Linda Farmer; Motion: carried unanimously.

**PRESENTATION OF AUDIT REPORT:**

- Recommendations to PSEA management
  - a) Create an oversight committee to review books
  - b) Treasurer change: have a second person do a quarterly report review

**COMMITTEE REPORTS**

<b>Legislative Committee</b>	no report
<b>Hospitality Committee</b>	no report
<b>Bylaws Advisory Committee</b>	no report

**UNFINISHED BUSINESS:**

None reported.

**NEW BUSINESS:**

None reported.

**ADJOURNMENT:** 6:01 p.m.

It was moved by Mary Jo Stollfuss, seconded by Linda Farmer, to adjourn the meeting. **Meeting adjournment was approved by unanimous consent.**

Next meeting: February 13, 2013

ATTEST:

\_\_\_\_\_  
Yoenda Dornan, PSEA Secretary

Date: \_\_\_\_\_

unapproved