

# Poway School Employees Association

Regular Meeting of  
THE BOARD OF DIRECTORS  
Thursday, October 27, 2011 - PSEA Administrative Offices  
13378 Poway Road, Poway, CA 92064  
MINUTES

QUORUM CALL/CALL TO ORDER 5:06 P.M. A quorum was established.

BOARD OF DIRECTORS	
PRESENT	ABSENT
Lynnette Turner, President Linda Farmer, Vice President Yoenda Dornan, Secretary Mary Jo Stollfuss, Treasurer Courtney Davis Martin, Parliamentarian Heather Perry, Member at Large (3-Year) Doug Crooks, Member at Large (2-Year)	
OTHERS PRESENT	
Jim Cunningham, Millie Swain	

## GUEST SPEAKERS

Millie Swain presented a proposal on redoing PSEA's Website. The Board asked some questions regarding access, design, links, and what the timeframe for completion would be. Millie will revise her original proposal addressing PSEA's specific needs, bringing her new proposal back to the Board at a future date.

## MEMBERSHIP COMMENTS

None presented.

## REVIEW OF MINUTES

A motion to accept the minutes was made by Linda Farmer, seconded by Heather Perry. Motion carried unanimously.

## GENERAL ORDERS

1. BR 2011 10-01 Appointment of Board Secretary  
The motion was made, in accordance with the Bylaws of the Association provides that if a vacancy occurs in the President position of the PSEA, the Vice President will assume all duties related to that position and will delegate the Vice President to the remainder of the Board. A vacancy in any other office, occurring between elections shall be filled by action of the Board. (Article VIII); the Board of Director of the PSEA hereby appoints Yoenda Dornan to finish out the remainder of the Secretary Kim Muslusky's term in office. Motion to adopt was made by Linda Farmer, second by Heather Perry. The motion was approved unanimously.

2. MO2011-10-01 Approve expenditure

A motion was made, to approve the expenditure of \$149.00 for a one-year license agreement with Zoomerang online survey tool. This expense will be allocated from the miscellaneous category, no plan for increases for this expenditure. Motion to accept was made by Linda Farmer, which was seconded by Courtney Davis-Martin and a unanimous vote approved motion as recommended.

## **OFFICER REPORTS**

### **President's Report**

The President reported:

- Labor Relations Meeting – 11 month AWOP in August – returning pay to 11 month employees with interest regarding the one day in August suggested to drop PERB charge to District.
- Labor Relations Meetings are at a standstill. Bill Chiment is insisting that the meetings be held only at the District office, when in an agreement with Tracy Hogarth they were to be held at the Twin Peaks Center because of travel time allotted to Lynnette Turner. The location is still under debate, as we expect mutual respect in these matters.
- Reviewing Classified Employee of the Year Award. Idea to present a “Team PUSD” instead of one person from department or site/we work in teams so we could change the award to “Everyday Hero’s Award” and present three times a year to the Board of Education for recognition. Lynnette also suggested that Noon Duty Supervisors and/or Campus Supervisors be added to the eligible for the next year. Visit LA School District’s website for more information/ideas.
- Using our electronic survey tool, Zoomerang; a survey to members will go out in regards to the discount items that employees need/want. Results will be reported when the survey is finished.

### **Vice President's Report**

The Vice President reported:

- Linda Farmer attended the Personnel Commission meeting, and raised PSEA concerns regarding hiring from the outside when there are qualified employees in-house. She brought up the Job Fairs being held for SPED Instructional Assistants and questioned the compliance with usual process for interviews and hiring. Farmer also voiced issues about tests not matching job descriptions.
- Linda Farmer reported that on site to site audits, students were doing classified employee’s jobs without supervision. Ed Code states students need to be under Certificated supervision at all times on sites.

### **Secretary's Report**

- None presented.

### **Treasurer's Report**

- Mary Jo Stollfuss presented the current income and expense report. President Lynnette Turner ordered the report filed.

### **Parliamentarian's Report**

- None presented.

### **Members At Large Reports**

- Doug Crooks reported that he would check on other web proposals. See what needs to be done for the revision, maintenance, and what type of programs that need to be on our website.

### **GENERAL COUNSEL'S REPORT**

- Jim Cunningham spoke about a CAL PERS meeting with regards to retirement, wills, power of attorney, trusts, what you need to do, when and why. This information is valuable to everyone. The meeting with CAL PERS will be held on Thursday, November 17, 2011, at the PSEA office from 4:30-6:30 p.m. Please spread the word, invite spouses, and come and meet Betty White the presenter. This will be announced at the membership meeting on November 9, 2011. This will be the first meeting of this type, with a possible second meeting at a future date.
- Jim Cunningham explained the value of being a Preferred Vendor. The Board would create a contract with vendors to give a preferred rate and service to PSEA employees. If for some reason the service was unsatisfactory, the Board would have the discretion to drop the vendor which would result in a bad advertisement/customer service relationship, which is never wanted. Most preferred vendors go through the Secretary of the Board as their contact.
- Jim Cunningham announced that the final contract is out, but we are waiting for signatures.
- Jim Cunningham touched on an unsafe work environment at a site, mold testing at a site which involves OCSA test request through Doug Mann and Mike Tarantino. Hiring of a private security personnel at some sites for certain events.
- Jim Cunningham proposed a new parliamentarian procedure plan. Will present details at the next Board meeting. This will include Board responsibilities.

### **EXECUTIVE SESSION**

- At 6:14 pm a motion was made by Linda Farmer to take the agenda out of order and proceed into executive session; second by Doug Crooks.
- Executive session adjourned at 6:35 pm, the Board continued with the regular agenda.

### **COMMITTEE REPORTS**

#### **Scholarship Committee**

- None presented.

#### **Legislative Committee**

- None presented.

### UNFINISHED BUSINESS

- Lynnette Turner informed the Board that we still need two people for the negotiations team. We will be starting negotiations again in January, with a pre-meeting in December. Date to be announced.
- The Scholarship Committee is working on recovering the scholarship money from CSEA in the amount of 5,000.00 for 2011. The Committee will award 10 scholarships this year to members who were active members of CSEA Chapter 313 as of June 30, 2010 for continuing education. Next year will see 5 awards to graduating seniors and 5 awards to members for continuing education. Lynnette Turner and Yoenda Dornan will be working on the form for these scholarships which will be available online.
- The Strategic Planning Committee will be meeting on Tuesday, November 15, 2011, at the PSEA office from 1:00 to 5:00 pm, to discuss a membership drive that will be held within the next 30 days.
- Lynnette Turner stated that the 3 + 3 jobs are still a work in progress and PFT is working on this issue also.

### NEW BUSINESS

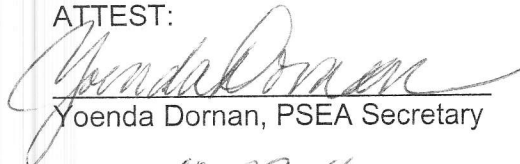
- None presented.

### ADJOURNMENT

- 6:50 p.m.

It was moved by Heather Perry, seconded by Linda Farmer, to adjourn the meeting. **Meeting adjournment was approved by unanimous consent.**

ATTEST:

  
Yoenda Dornan, PSEA Secretary

Date: 10-27-11