

# **Poway School Employees Association**

*Regular Meeting of the Board of Directors*  
**PSEA Administrative Offices**  
**13378 Poway Road, Poway, CA 92064**  
**MINUTES for April 22, 2014**

**QUORUM CALL/CALL TO ORDER 4:50 p.m.** A quorum was established.

<b>BOARD OF DIRECTORS</b>	
<b>PRESENT</b>	<b>ABSENT</b>
Lynnette Turner	Marcelle Ouellet, excused
Yoenda Dornan	Susan Hartman, excused
Doug Nicoll	
Mary Jo Stollfuss	
Linda Farmer	
<b>OTHERS PRESENT</b>	
Veronica Williams, Janet Alkema	

## **REVIEW AND APPROVAL OF MINUTES**

Motion to read and approve the minutes of the last Executive Board meeting: Motioned by: Linda Farmer; Seconded by: Mary Jo Stollfuss. Motion: carried.

## **OFFICER REPORTS**

### **President's Report**

The President reported:

Negotiations continue on our request to access funds from the post-retirement account (OPEB) for a one-time distribution to our benefitted members, as the Teachers have done in their most recent contract agreement with the District. We will be receiving an additional percentage increase to our salary schedule (.5% retroactive to July 1, 2013 and 1% retroactive to January 1, 2014) pursuant to our "Me Too" contract language, but are waiting to finalize this until the School Board makes a decision on the OPEB request. The School Board will be meeting April 23, 2014. It is our position that our proposal regarding the OPEB distribution is fair and equitable with what has been awarded to our teachers.

In our efforts to support the School Administrative Assistants, Elementary, we have scheduled monthly meetings for the next three months. The agenda will be centered on identifying work load issues and developing solutions as we continue to hold discussions with the District on the heavy load placed on this position, and others. We have approved release time for members in our 2013-14 Budget and will use those funds which we have not yet used.

I have received several requests to participate on the Legislative Committee. I would like to formally recommend the following people to the Committee: Doug Nicoll, Doug Crooks, Susan Hartman and

myself, Lynnette Turner. Motion to approve the recommendation of the President: Mary Jo Stollfuss; Seconded by: Linda Farmer. Motion: carried.

**Vice President’s Report**

The Vice President reported:

Linda went to the Insurance meeting with PFT, SEIU, APSM, PSEA and representatives from Barney & Barney. Discussions were held on “going to market” for prices on Vision, Dental, and our prescription administrator to see if there are better benefits available. Also talked about the Affordable Care Act and how it will affect part-time employees who work an average of 30 hours per week. The District is holding meetings with Barney & Barney to work through that issue. Both PFT and PSEA have unit members who will be affected.

**Secretary’s Report**

Nothing reported.

**Treasurer’s Report**

The Treasurer presented an amended February report, resubmitted due to a clerical miscalculation last month. Filed.

March 2014

Starting balance:	386,168.31
Income:	30,453.87
Expenses:	13,109.39
Ending balance:	403,512.79

The president ordered the Treasurer’s Report be filed.

New Member total: 787

**Parliamentarian’s Report**

Nothing reported.

**Members at Large Reports**

Doug Nicoll reported that he was promoting that this meeting was going to be the first reading of next year’s budget, come and see what is being planned for next year.

Susan Hartman: nothing reported.

**GENERAL COUNSEL’S REPORT**

Reporting for General Counsel was Veronica Williams. Labor Counsel won an appeal with the Unemployment Board for an employee who was discharged and given the offer to resign. When she had applied for unemployment, it was denied. PSEA challenged the ruling and was successful for the employee. Work continues on the Unit Modification petition; preparing the brief for June 12, 2014. Decision not likely until late November or December.

### **BUDGET 2014-2015**

The President and Treasurer presented the proposed budget for 2014-2015 for a first reading. The budget will be adopted at the May 20, 2014 Executive Board meeting. The budget was created by using last fiscal year's figures, and then adjusted for new items or deletion of non-recurring items. A financially secure place to be is to have one year's budget in reserves for expenses; PSEA has fully funded reserves. Was proposed to increase Scholarships; Lynnette is checking into Life Insurance and Disability Insurance for all members. The Budget is a living document; changes can be made during the year as necessary and in accordance with the Bylaws.

### **GENERAL ORDERS**

1. MO2014-04-01; Motion to approve moving webhosting services from WebHostingHub to AshWebStudio at a cost of \$500 per year; Motioned by: Linda Farmer; Seconded by: Mary Jo Stollfuss; Motion: carried.
2. MO2014-04-02; Motion to approve the expense of up to \$500 to purchase a safe for the office; Motioned by: Linda Farmer; Seconded by: Mary Jo Stollfuss; Motion: carried.

### **COMMITTEE REPORTS**

#### **Scholarship Committee**

The Committee presented the forms as revised per the Board's request. The launch date is set for April 28, 2014. Motion to approve the forms (as revised by the Board) and procedures as presented by the Scholarship Committee by Doug Nicoll; Seconded by: Linda Farmer; Motion: carried.

#### **Legislative Committee**

The Committee will be meeting during the next month to discuss legislative issues that affect our Association, as well as review the upcoming PUSD Governing Board election which has 3 seats up for re-election.

#### **Negotiation Committee**

The Committee has three sessions on calendar with the District: May 2<sup>nd</sup>, 9<sup>th</sup> and 15<sup>th</sup>. We are meeting on April 29<sup>th</sup> to prepare.

#### **Hospitality Committee**

The Committee is discussing the upcoming Membership meeting in May and how to celebrate Classified Employees Week, which is May 19<sup>th</sup> through 23<sup>rd</sup>. Marc Davis and Todd Gutchow are our guest speakers that meeting. Mary Jo suggested hosting an "Ice Cream Social."

### **UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

PSEA is hosting a retirement seminar facilitated by Mark Houle on May 17<sup>th</sup> at the PFT offices.

**EXECUTIVE SESSION**

The Board adjourned to the Executive Session at 6:06 p.m. and adjourned at 6:28 p.m. There was nothing to report.

Next Meeting Date: May 20th.

**ADJOURNMENT**

**6:31 p.m.**

It was moved by Mary Jo Stollfuss, seconded by Yoenda Dornan, to adjourn the meeting. **Meeting adjournment was approved by unanimous consent.**

ATTEST:

\_\_\_\_\_  
Yoenda Dornan, PSEA Secretary

Date: \_\_\_\_\_